

NORTH EAST (OUTER) AREA COMMITTEE

MONDAY, 19TH SEPTEMBER, 2011

PRESENT: Councillor G Wilkinson in the Chair

Councillors D Cohen, R D Feldman,
P Harrand, J Procter and M Robinson

18 Chair's Opening Remarks

The Chair welcomed all in attendance to the September meeting of the North East (Outer) Area Committee.

19 Late Items

There were no formal late items of business to consider, however the Chair agreed to accept the following as supplementary information:-

- Delegation of Environmental Services – Service Level Agreement - Appendix B – Initial Locality Budget (Agenda Item 11)(Minute 28 refers)

The document was not available at the time of the agenda despatch, but subsequently made available to the public on the Council's website.

20 Apologies for Absence

Apologies for absence were received on behalf of Councillors A Castle and R Procter.

21 Declaration of Interests

The following declarations of interest were made:-

Councillors: G Wilkinson, J Procter and A Lamb declared personal interests as Members of Wetherby Town Council, the organisers of the Wetherby Community Bonfire event (Agenda Item No. 13) (Minute No. 30 refers).

22 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

23 Minutes of the Previous Meeting

RESOLVED -That the minutes of the meeting held on 4th July 2011 were accepted as a true and correct record.

24 Matters Arising from the Minutes

East North East Homes Leeds, Work Programme 2011/12 (Minute No 13 refers) – Clarification of the monies committed in each of the three wards in Outer North East. It was reported that the requested information had already been circulated to Ward Members. In terms of detail of resource allocations to Area Panels, this would be the subject of a further report to the Area Committee.

25 Local Authority Appointments to Outside Bodies - Progress Report

Referring to Minute 8 of the meeting held on 4th July 2011, the Chief Officer (Democratic and Central Services) submitted a progress report on the Local Authority Appointments to Outside Bodies, identifying the following outstanding vacancies:

- Area Health and Wellbeing Partnership
- Corporate Carer Group

Councillor P Harrand sought further information on the operation of the Area Health and Wellbeing Partnership and requested if the groups Terms of Reference could be circulated to Members.

Councillor A Lamb volunteered to act as the Area Committees representative on the Council's Corporate Carer Group.

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That the appointment of a representative to serve on the Area Health and Wellbeing Partnership be deferred to await the receipt of further information.
- c) That Councillor A Lamb be nominated as the Area Committees representative to serve on the Council's Corporate Carer Group for the 2011-12 Municipal Year.

26 Children's Services Area Performance Reporting

The Director of Children's Services submitted a report which aimed to support Elected Member involvement with Children's Services locally by helping to strengthen understanding of some key performance information at a local area level. The report also built on previous Children's Services performance reports presented to Area Committees in 2010 and earlier this year.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

Appendix 1 - Proposed Schedule of Information for Area Committee Reporting for 2011/12

Appendix 2 - Note of the Leeds Children's Services Meeting with the DfE: 20th May 2100

Appendix 3 - LAC, CPP, New Referrals, and CAF Data by Area
Appendix 4 - Primary & Secondary School Attendance data by Area and Ward
Appendix 5 - NEET and Not Known data by Area and Ward.
Appendix 6 - School Inspection Data by Area

Sarah Sinclair, Deputy Director of Children's Services presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- Number of looked after children
- School attendance
- NEET
- Performance update
- Teenage pregnancy
- Number of pupils attending school in the North East Outer Area but who live outside the area

In passing comment Councillor Feldman suggested that the report was very general and could future reports provide more local relevance.

The Chair thanked Ms Sinclair for her attendance and presentation.

RESOLVED –

- a) That the contents of the report and appendices be noted and welcomed.
- b) That future performance reports to contain more information relevant to the area.

27 Consultation on Expansion of Primary School Provision for September 2011

The Director of Children's Services submitted a report which provided an update on the work being undertaken across the city to ensure the authority meets its statutory duty to ensure sufficiency of school places in the context of an increasing birth rate. Although no schools in the ward were directly affected, the report provided the opportunity to ensure Members were fully aware of plans on adjacent areas.

In the absence of an officer from Children's Services to present the report and respond to Members questions, it was suggested that the item be deferred to the next meeting.

RESOLVED – That consideration of this item be deferred and be brought back to the next meeting when appropriate officers will be in attendance.

28 Delegation of Environmental Services - Service Level Agreement

Referring to Minute 12 of the meeting held on 4th July 2011, the Director of Environment and Neighbourhoods submitted a report on presenting to the Area Committee, for approval, a final version of the Service Level Agreement (SLA) through which the work of the Environmental Locality team would be steered over the next nine months.

Appended to the report was a copy of the Service Level Agreement for the Delegation of Environmental Services for the information/comment of the meeting.

In addition to the above appendix, a copy of an appendix relating to the 'Initial Locality Budget' was circulated at the meeting as supplementary information.

John Woolmer, Environmental Locality Manager for East North East presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- Much of the of the information supplied was not easy to understand
- Clarification that the East North East Area Management Team would have less resources than it currently had
- Budget to be flexible across three Area Committees
- Flexibility of resources
- To include within the SLA that the budget is a locality wide resource that is the responsibility of the Locality Manager to use as efficiently and as effectively as possible to meet the commitments within the SLA and achieve the best possible outcomes

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That the draft SLA be amended to make clear that the responsibility for decisions and management of the locality budget is with the Locality Manager and not delegated to individual Area Committees, and for the Locality Manager to provide confirmation that the other two SLAs in the East North East area have been approved on this basis.
- c) That subject to (b) above being achieved, an additional, urgent meeting of the Area Committee be arranged to approve the Service Level Agreement (SLA).

29 Area Update Report

The East North East Area Leader submitted a report setting out the format for the Area Committee Business Plan and highlighting progress made in relation to the plan. The report also provided Members with an update on progress of action taken to deliver the priorities set out in the Community Charter.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Outer North East Area Committee Business Plan 2011/12 (Appendix 1 refers)
- Progress in relation to the priorities as set out in the Area Committee Community Charter (Appendix 2 refers)

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the progress made to deliver the priorities set out in the Community Charter and the intention to produce the Area Committee Business Plan for the October 2011 meeting.
- c) That approval be given to the format of the Area Committee Business Plan in accordance with the report now submitted.
- d) To note the work undertaken so far by the Localism Officer.

30 Well Being Fund Capital and Revenue Budgets

The East North East Area Leader submitted a report highlighting the major benefits and added value of Capital Well Being Funding in Outer North East Leeds and also providing Members with an update on the current position of the Revenue Well Being Funding for the Area Committee and setting out applications made for consideration by the Area Committee.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- East North East Budget and Expenditure (Appendix 1 refers)
- Outer North East Area Management Capital Budget Information (Appendix 2 refers)
- Outer North East Area Committee Well-Being Budget 2011-12 (Appendix 3 refers)

Rory Barke, East North East Area Leader presented the report and responded to Members' comments and queries.

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the benefits of the capital wellbeing spend.
- c) That this Committee notes the spend to date and current balances for the 2011/12 financial year as outlined in the report now submitted.
- d) That the following project proposals be dealt with as follows:-

<u>Project</u>	<u>Decision</u>
Wigton Moor Church Refurbishment	Approved £1,677
Security of Bardsey Recreation Ground	Approved £3,000

Wetherby Community Bonfire

Deferred to await further information

The Tree Tops and Open House Community Centre Budget

Approved £5,000

31 Area Chairs Forum Minutes

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report on a requirement to submit copies of the Area Chairs Forum Minutes to Area Committee meetings.

A copy of the Area Chairs Forum minutes of a meeting held on 17th June 2011 were appended to the report for the information/comment of the meeting.

RESOLVED –

- a) That the contents of the report be noted.
- b) That the minutes of the Area Chairs Forum meeting held on 17th June 2011 be received and noted.

32 Harewood and Wetherby Town and Parish Council Forum Feedback Report

The East North East Area Leader submitted a report updating the Area Committee on the feedback from the Wetherby and Harewood Town and Parish Council Forum held in the Outer North East area on 21st July 2011.

Appended to the report was a copy of the Harewood and Wetherby Town and Parish Council Forum minutes held on 21st July 2011 for the information/comment of the meeting.

RESOLVED –

- a) The contents of the report and appendices be noted.
- b) That this Committee notes the issues raised and, through the Area Management Team, supports the Parish Council Forum in resolving those issues.

33 Date and Time of Next Meeting

Monday 24th October 2011 at 5.30pm in the Civic Hall, Leeds.

(The meeting concluded at 8:25pm)